

**CAMBRIDGE TOWNSHIP MONTHLY MEETING  
JANUARY 13, 2020**

**PRESENT:** BOARD SUPERVISORS: JIM FRIDSTROM CHAIRMAN & DALE B. ANDERSON (CONSTITUTES A QUORUM), SUPERVISOR JOHN ERLANDSON SR. WAS EXCUSED  
TREASURER: CAROL WILLIAMS KAHRING  
CLERK: DARRELL VOSIKA  
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

**LOCATION:** CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN JIM FRIDSTROM CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.

3. APPROVAL OF THE AGENDA

**MOTION: TO APPROVE THE AGENDA AS PRESENTED**

**M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 2-0) TO APPROVE.**

**M = OFFICER MAKING THE MOTION**

**S = OFFICER SECONDING THE MOTION**

4. APPROVAL OF THE **MINUTES OF THE DECEMBER 9, 2019** MONTHLY BOARD MEETING.

**MOTION: TO APPROVE THE DECEMBER 9, 2019 MINUTES AS WRITTEN**

**M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 2-0) TO APPROVE**

5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.

A. MISC. INCOME:

i) 2019 2 <sup>ND</sup> HALF TAX SETTLEMENT	\$ 157,953.38
ii) STATE OF MN MMB.ACH PAYMENT	\$ 3,032.58
TOWNSHIP AID	\$ 432.50
MV CREDIT AGRIC	\$ 2,482.58
PERA RATE AID	\$ 117.50

B. THE FOLLOWING FINANCIAL REPORTS:

CLERK'S REPORT:

- i) BANK ACCOUNTS REPORT AS OF DECEMBER 31, 2019

TREASURER'S REPORTS:

- i) CASH CONTROL STATEMENT – FOR 12/1/2019 – 12/31/2019

C. THE TOWNSHIP RECEIVED A REPORT FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 12/31/2019.

D. TREASURER'S REPORTS

**MOTION: TO APPROVE THE FINANCIAL REPORTS AS SUBMITTED**

**M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 2-0) TO APPROVE**

E. **INVESTMENT:** THE TOWNSHIP HAS A CD AT FIRST BANK & TRUST THAT HAS A MATURITY DATE OF 1/18/2020. THE BOARD TOOK THE FOLLOWING ACTION:

**MOTION: TO CASH IN CD #.....2433 AND HAVE THE FUNDS DEPOSITED INTO THE**

**TOWNSHIP CHECKING ACCOUNT. THE AMOUNT SHOULD BE CREDITED TO THE ROAD & BRIDGE FUND.**

**M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 2-0) TO APPROVE**

6. SCHEDULED BUSINESS:

- A. **BRIAN JOHNSON** – STATE REPRESENTATIVE  
THE BOARD DISCUSSED LEGISLATIVE SUPPORT FOR THE MN DOT LOCAL ROAD IMPROVEMENT PROGRAM (343<sup>RD</sup> AVE NE)

7. NEW BUSINESS AT PUBLIC REQUEST: NONE

8. ROAD BUSINESS

- A. **ROB'S REPORT**
- i) SNOWPLOWING AND SANDING HAS BEEN GOING OKAY. ICE IS A CONCERN.
  - ii) NEW TRUCK STATUS – IT HAS ARRIVED AND IS PRESENTLY AT CRYSTEEL TO BE INSTALLED WITH THE PROPER EQUIPMENT (HYDRAULICS, BOX, PLOW, WING, SANDER, ETC.). A TENTATIVE DATE WOULD BE IN FEBRUARY. THE BOARD SIGNED THE FEDERAL EXCISE TAX EXEMPTION CERTIFICATE.
  - iii) **94 FORD L8000** – A TRANSMISSION HYDRAULIC HOSE NEEDED TO BE REPLACED (BY ROB & PETE) WHILE THERE IS SOME PROBLEMS WITH THE ELECTRICAL WIRING THAT NEEDS ATTENTION.
  - iv) **GRANDY NINE ROAD** – WORK FOR 2020 – ABOUT 200' BEFORE THE COURSE DRIVEWAY THERE IS A NEED TO HAVE SOME TREES REMOVED AND LINE THE DITCH WITH ROCKS. THE DIRT REMOVED CAN BE USED ON NORTH POLK ST WHILE A NUMBER OF CULVERTS WILL NEED TO BE INSTALLED FOR WATER MOVEMENT. ROB WILL WORK ON GETTING A PRICE QUOTE.
- B. **FISH LAKE TOWNSHIP** – THE TOWNSHIP RECEIVED A LETTER FROM THE FISH LAKE TOWNSHIP SUPERVISORS STATING THAT THEY WOULD LIKE TO PROPOSE A DISCUSSION OF A JOINT PAVING PROJECT OF 329<sup>TH</sup> AVE NE/N PINE LAKE RD/ ZODIAC ST. NE **WITHOUT GRANT AID.** CAMBRIDGE TOWNSHIP BOARD MEMBER JIM FRIDSTROM WAS APPOINTED AT THE DECEMBER BOARD MEETING TO ATTEND SUCH MEETING WHEN A DATE HAS BEEN SELECTED. JIM REPORTED THAT A DATE AND TIME FOR SUCH A MEETING HAS NOT YET BEEN DETERMINED
- C. **GRAVEL QUOTE** – ROB HAD RECEIVED A VERBAL QUOTE FROM HASS CONSTRUCTION FOR 5,500 YDS OF CLASS 1 GRAVEL FROM THE HASS PIT (aka WAHLSTROM/HASS PIT) AT THE SAME PRICE AS WAS QUOTED IN 2019. THE BOARD WOULD LIKE TO HAVE THE QUOTE IN WRITING PRIOR TO ANY BOARD ACTION.
- D. **TREE SERVICE** – JIM RECEIVED A REQUEST FROM WILL PENNING'S TREE REMOVAL SERVICE TO BE CONSIDERED FOR ANY FUTURE TREE REMOVAL JOBS. THE TOWNSHIP DID RECEIVE A COPY OF WILL'S COMMERCIAL GENERAL LIABILITY INSURANCE.

9. OLD BUSINESS

- A. **PICKLEBALL FUNDRAISING** – DONATION (APPLICATION FOR PARK FUNDS MONEY)

TABLED UNTIL THE FEBRUARY BOARD MEETING (DALE WILL FIND OUT THE BALANCE OF MONEY IN THE CAMBRIDGE TOWNSHIP PARK FUND).

- B. **AWARDING OF 2020 DONATIONS** – AT THE MARCH 12, 2019 ANNUAL CAMBRIDGE TOWNSHIP MEETING, THE ELECTORS PASSED THE FOLLOWING MOTION REGARDING THE 2020 DONATIONS:

**MOTION: TO CAP THE DONATIONS FOR THE YEAR 2020 AT UP TO \$7,000 AND TO HAVE THE CAMBRIDGE TOWNSHIP BOARD DECIDE WHICH ORGANIZATIONS AND HOW MUCH EACH SHOULD RECEIVE.**

**M/S: JEFF ROD / SIMCHA G. – THE TOWNSHIP RESIDENTS IN ATTENDANCE VOTED TO ACCEPT THE MOTION.**

\*\*NOTE: THE DONATIONS APPROVED BY THE ELECTORS AT THE ANNUAL MEETING (2019) ARE FOR THE BUDGET YEAR 2020 AND ARE ADVISORY TO THE TOWNSHIP BOARD. THE BOARD DECIDED ON THE FOLLOWING 2020 DONATION DISTRIBUTION:

<u>SEVEN COUNTY SENIOR FEDERATION</u>	\$ 500.00
<u>ISANTI COUNTY 4-H PROGRAM</u>	\$ 500.00
<u>ISANTI COUNTY AGRICULTURAL SOCIETY</u>	\$ 1,000.00
<u>ISANTI COUNTY HISTORICAL SOCIETY</u>	\$ 1,000.00
<u>ISANTI COUNTY SAFETY/RESCUE</u>	\$ 1,000.00
<u>ISANTI COUNTY COMMISSION ON AGING</u>	\$ 500.00
<u>5<sup>TH</sup>/6<sup>TH</sup> GRAD CONSERVATION FIELD DAY</u>	\$ 700.00
<b>TOTAL:</b>	<b>\$ 5,200.00</b>

**MOTION: TO ISSUE A 2020 DONATION CHECK TO THE ABOVE ORGANIZATIONS FOR THE AMOUNTS SPECIFIED.**

**M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 2-0) TO APPROVE** THE DONATION CHECKS WILL BE ISSUED AT THE FEBRUARY 10, 2020 MONTHLY TOWNSHIP BOARD MEETING.

- F. **CONFLICT OF INTEREST** – RESOLUTIONS AUTHORIZING CONTRACT WITH INTERESTED OFFICER UNDER Minn. Stat. 471.88, subd. 5.

RESOLUTION #20-03	-	DARRELL VOSIKA, TOWNSHIP CLERK
RESOLUTION #20-07	-	DALE B. ANDERSON, TOWNSHIP SUPERVISOR
RESOLUTION #20-05	-	JAMES FRIDSTROM, TOWNSHIP SUPERVISOR
RESOLUTION #20-06	-	JOHN ERLANDSON SR., TOWNSHIP SUPERVISOR
RESOLUTION #20-04	-	CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER

**MOTION: TO APPROVE CAMBRIDGE TOWNSHIP RESOLUTIONS #20-03 THRU #20-07.**

**M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 2-0) TO APPROVE**

#### 10. NEW BUSINESS

- A. **LOCAL BOARD OF APPEAL AND EQUALIZATION MEETING** – THE BOARD AGREED TO CONDUCT THEIR OWN LOCAL BOARD OF APPEAL AND EQUALIZATION FOR 2020. THE MEETING IS **TENTATIVELY** SCHEDULED FOR APRIL 23<sup>RD</sup>, 2020 AT THE CAMBRIDGE TOWNSHIP HALL (7PM). THE CLERK WILL NOTIFY THE ISANTI COUNTY ASSESSOR'S OFFICE OF THE BOARD'S DECISION PRIOR TO THE FEBRUARY 1, 2020 DEADLINE.
- B. **LAWSUIT** – THE TOWNSHIP WAS SERVED (11/26/2019) A SUMMONS THAT THE TOWNSHIP WAS INCLUDED IN A TITLE ACTION TO CORRECT AN AMBIGUOUS LEGAL DESCRIPTION OF THE PLAINTIFF'S PROPERTY. DALE CALLED THE ATTORNEY'S OFFICE

TO CLARIFY THAT THE TOWNSHIP DOES NOT CLAIM ANY INTEREST IN THE REAL PROPERTY. IF THE TOWNSHIP DOES NOT FILE OR SERVE AN ANSWER OR OTHERWISE OBJECT TO THE COMPLAINT, THEY WILL NOT REQUEST ANY MONETARY RELIEF AGAINST THE TOWNSHIP. THE TOWNSHIP HAS RECEIVED A LETTER FROM ORME & ASSOCIATES, ATTORNEYS AT LAW, STATING THAT IF THE TOWNSHIP DOES NOT FILE OR SERVE AN ANSWER OR OTHERWISE OBJECT TO THE COMPLAINT, THEY WILL NOT REQUEST ANY MONETARY RELIEF AGAINST THE TOWNSHIP, INCLUDING BUT NOT LIMITED TO COSTS OR DISBURSEMENTS.

- C. **CAMBRIDGE TOWNSHIP FULL TIME EMPLOYEE COMPENSATION POLICY #102-2019**  
AFTER REVIEWING THE POLICY, THE BOARD TOOK THE FOLLOWING ACTION:  
**MOTION: TO APPROVE CAMBRIDGE TOWNSHIP POLICY #102-2019**  
**M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 2-0) TO APPROVE**  
**REVIEW COMPENSATION FOR PART-TIME EMPLOYEES** – AFTER SOME DISCUSSION, THE BOARD TOOK THE FOLLOWING ACTION:  
**MOTION: THE WAGE COMPENSATION FOR PART-TIME EMPLOYEES DURING THE FISCAL YEAR 2020 WILL BE \$23.00 PER HOUR.**  
**M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 2-0) TO APPROVE**
- D. **MATIT WORKERS' COMP AUDIT** – DUE JANUARY 31, 2020
- E. **REPORT OF OUTSTANDING INDEBTEDNESS** – DUE FEBRUARY 1, 2020  
(FROM THE ISANTI COUNTY AUDITOR-TREASURER OFFICE)
- F. **ELECTIONS:**
  - i) ANNOUNCED: ARE THERE ANY TOWNSHIP RESIDENTS WISHING TO FILE FOR TOWNSHIP OFFICE.  
THE FOLLOWING AFFIDAVITS OF CANDIDACY WERE FILED:
    - 1) JAMES FRIDSTROM – FILED FOR 3 YR SUPERVISOR TERM
    - 2) DARRELL VOSIKA – FILED FOR 2 YR CLERK TERM
  - ii) **ANNUAL TOWNSHIP ELECTION JUDGES FOR 2020**  
**RESOLUTION #20-01** – APPOINTING ELECTION JUDGES FOR 2020 ANNUAL TOWNSHIP ELECTION (MARCH 10, 2020)  
**M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 2-0) TO APPROVE**
  - iii) **PRESIDENTIAL PRIMARY NOMINATION ELECTION JUDGES FOR 2020**  
**RESOLUTION #20-02** – APPOINTING ELECTION JUDGES FOR THE 2020 PRESIDENTIAL PRIMARY NOMINATION ELECTION (MARCH 3, 2020)  
**M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 2-0) TO APPROVE**

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS

12. OFFICERS BUSINESS

- A. **CLERK:** NONE
- B. **TREASURER:** QUARTERLY REPORTS ARE DONE & W-2'S & 1099'S WILL BE SOON
- C. **SUPERVISORS:** NONE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM FRIDSTROM – NOTHING TO REPORT FOR CAMBRIDGE TOWNSHIP

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – JIM FRIDSTROM – UPDATED THE BOARD ON THE EDBLAD LAND PARCELS (DIVISION).
15. REPORT OF **THE NORTH TH 65 CORRIDOR COALITION** – JOHN WAS EXCUSED FROM THE MEETING
16. NOTICES:     **DECEMBER 31, 2019 – JANUARY 14, 2020 5PM – FILING PERIOD FOR TOWNSHIP OFFICE (1-SUPERVISOR (3YR TERM) & 1-CLERK (2YR TERM))**  
**JANUARY 30, 2020 @ 7PM – ISANTI COUNTY TOWNSHIP OFFICERS MEETING AT THE ISANTI COUNTY GOVERNMENT CENTER**  
**MARCH 3, 2020 – PRESIDENTIAL NOMINATION PRIMARY DAY**  
**MARCH 10, 2020 – TOWNSHIP ELECTION DAY (VOTING: 10AM – 8PM)**  
**MARCH 10, 2020 @ 8:05PM – TOWNSHIP ANNUAL MEETING**
17. OTHER BUSINESS:  
   A.     THE BOARD SET THE DATE FOR THE 2019 ANNUAL BOARD AUDIT & BUDGET (2021) MEETING FOR TENTATIVELY FEBRUARY 24<sup>TH</sup> OR 25<sup>TH</sup>
18. MOTION MADE TO PAY THE BILLS AS LISTED.  
   **M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 2-0) TO APPROVE**
19. MOTION MADE TO ADJOURN AT 7:55 PM.  
   **M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 2-0) TO ADJOURN**

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**DARRELL VOSIKA**  
**CAMBRIDGE TOWNSHIP CLERK**