

**CAMBRIDGE TOWNSHIP MONTHLY MEETING
MARCH 11, 2019**

PRESENT: BOARD SUPERVISORS: DALE B. ANDERSON CHAIRMAN, JOHN ERLANDSON SR., AND JIM FRIDSTROM
TREASURER: CAROL WILLIAMS
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN DALE B. ANDERSON CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
3. APPROVAL OF THE AGENDA
MOTION: TO APPROVE THE AGENDA AS PRESENTED
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE.
4. APPROVAL OF THE **MINUTES** OF THE **FEBRUARY 11, 2019** MONTHLY BOARD MEETING.
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
- 4A. APPROVAL OF THE **MINUTES** OF THE **2019 AUDIT & BUDGET MEETING** (FEBRUARY 25, 2019).
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
5. **TREASURER'S REPORT** WAS PREPARED BY CAROL WILLIAMS, TOWNSHIP TREASURER
 - A. MISC. INCOME:

i) UTILITY PERMIT #2019101 (CENTERPOINT ENERGY)	\$ 100.00
ii) UTILITY PERMIT #2019102 (TELCOM CONST)	\$ 100.00
iii) FIX A SWINGING MAILBOX POST (SEAFOLK)	\$ 25.00
iv) UTILITY PERMIT #2019103 (TELCOM CONST)	\$ 100.00
 - B. THE FOLLOWING FINANCIAL REPORTS:
 - i) BANK ACCOUNTS REPORT AS OF FEBRUARY 28, 2019 – CLERK'S REPORT.
 - ii) FUND BALANCE STATEMENT: AS OF 2/28/2019 - TREASURER'S REPORT.
 - C. THE BOARD RECEIVED A REPORT FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS (2/28/2019).
 - D. THE OLD PEOPLES BANK ROUTING NUMBER ON CHECKS IS VALID UNTIL 7/1/2019.
 - E. TREASURER'S REPORTS
MOTION: TO APPROVE THE TREASURER'S REPORTS AS SUBMITTED.
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
6. SCHEDULED BUSINESS:
 - A. FOLLOW-UP ON **SHORT-TERM RESIDENTIAL RENTALS OF LESS THAN 30 DAYS** – PRESENTLY THE STATUS OF THE SHORT-TERM RESIDENTIAL RENTALS OF LESS THAN 30 DAYS HAS BEEN TABLED UNTIL APRIL. THERE IS NO ORDINANCE AT THIS TIME. THE TOWNSHIP'S STAND WILL BE THAT OF WAIT AND OBSERVE.

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. **ROGER VAVRA** WAS NOT ABLE TO BE PRESENT AT THE MEETING BUT HAD MADE PRIOR ARRANGEMENTS TO REQUEST A SPECIAL USE PERMIT DURING THE SPRING ROAD RESTRICTIONS. THE BOARD REVIEWED THE SPECIAL USE PERMIT AND THE FOLLOWING ACTION WAS TAKEN:

MOTION: TO ISSUE A SPECIAL USE PERMIT TO ROGER VAVRA FOR HAULING OF GRAIN (SEMITRAILER) ON CAMBRIDGE TOWNSHIP ROADS WITH A NUMBER OF CONDITIONS IN EFFECT (SEE SPECIAL USE PERMIT FOR LISTING OF CONDITIONS).

M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

8. ROAD BUSINESS

- A. ROB'S REPORT

i) **SNOWPLOWING REPORT**

NEXT YEAR ROB WOULD LIKE TO SUGGEST THAT THE TOWNSHIP SEND OUT A LETTER REMINDING THE PUBLIC THAT IT IS **UNLAWFUL** TO PLOW SNOW ACROSS A TOWNSHIP ROAD. THIS BECOMES BOTH A PROBLEM FOR THE SNOWPLOWING CREW AND ABOVE ALL A **SAFETY** FACTOR. ROB WOULD ALSO LIKE TO THANK AND EXPRESS A GREAT APPRECIATION TO THE PART-TIME SNOWPLOWING EMPLOYEES OF THE TOWNSHIP.

THANKS! PETER, TODD & JIM

- ii) **EQUIPMENT REPAIR** – THE TOWNSHIP IS VERY LUCKY TO HAVE SOMEONE WITH THE ABILITY TO DIAGNOSE AND REPAIR EQUIPMENT. JIM HAS SAVED THE TOWNSHIP MONEY BY BEING ABLE TO REPAIR A NUMBER OF THE TOWNSHIP EQUIPMENT: JD LOADER & 94 FORD L8000 TRUCK.

- iii) **TRAFFIC COUNTS** – THE BOARD WOULD LIKE TO SEE TRAFFIC COUNTS ON 349TH AVE NE AND NAPLES ST NE IN 2019.

- B. **MN DOT LOCAL ROAD IMPROVEMENT PROGRAM FUNDING (GRANT)**

- i) **343RD AVE NE** – DALE REPORTED THAT THE APPLICATION IS IN PROCESS.

- C. **2018 PROPOSED ROAD PROJECTS**

- (i) **361ST AVE NE** – MUSKRATS DAMAGE BY BISMARK'S FIELD

STATUS: ABOUT 1/3 OF THE PROJECT REMAINS TO BE COMPLETED IN 2019.

- (ii) **328TH AVE NE** – NEED TO GET MORE TRAFFIC COUNTS SOME TIME THIS NEXT SPRING OR SUMMER (2019).

- D. **FAHRNER ASPHALT** – THE TOWNSHIP HAD RECEIVED 2 OPTIONS FOR ASPHALT SEALERS

ON 3 OF THEIR ROADS: 337TH AVE NE (XYLITE TO STARK RD)
 NAPLES ST NE (337TH AVE TO 345TH AVE)
 VICKERS ST NE (STARK RD TO 333RD AVE)

OPTIONS: SCRUB SEAL = \$126,003.00 + \$5,500 STRIPING
 CHIP SEAL = \$ 91,142.17 + \$5,500 STRIPING

AT THE FEBRUARY MONTHLY MEETING THE BOARD VOTED TO ACCEPT THE QUOTE FOR APPLYING A SCRUB SEAL ON ALL THREE ROADS CONTINGENT UPON RECEIVING POSITIVE FEEDBACK FROM A NUMBER OF REFERENCES. ROB REPORTED THAT HE RECEIVED FAVORABLE RESPONSES FROM A NUMBER OF REFERENCES THAT HE CONTACTED. HEARING FAVORABLE REFERENCES, THE BOARD AGREED TO SIGN THE FAHRNER ASPHALT QUOTE FOR SCRUB SEAL AND STRIPPING ON THE 3 TOWNSHIP ROADS.

- E. **SKOGMAN LAKE ROAD SPEED STUDY-** A REPRESENTATIVE FROM MnDOT IN MILACA MET WITH ROB ON SKOGMAN LAKE ROAD. A FINAL REPORT WAS RECEIVED WITH THE RECOMMENDATION TO USE ADVISORY SIGNS (CURVE WARNING & SPEED). THE BOARD WILL EVALUATE THE ROAD ON THEIR ANNUAL SPRING ROAD REVIEW.

8A. REVIEW OF THE PROPOSED FIVE-YEAR PLAN (2019-2023) – JOHN REVIEWED THE PROPOSED 5 YEAR PLAN WITH THE BOARD.

9. OLD BUSINESS

- A. THE CLERK REQUESTED THAT THE BOARD CONSIDER REPLACING THE FAX MACHINE AND PRINTER IN THE OFFICE BECAUSE OF MALFUNCTIONS. THE BOARD SUGGESTED THAT THE CLERK REPLACE THE TWO MACHINES WITH ONE MACHINE THAT PRINTS, SCANS, COPIES & FAXES (PREFERABLY AN HP).
- B. THE CLERK NOTIFIED THAT THE LAND PHONES IN THE OFFICE HAVE BEEN REPLACED.
- C. THE NOXIOUS WEED UPDATE MEETING IS MARCH 29, 2019 FROM 1:30 – 3:30PM AT THE ISANTI COUNTY GOVERNMENT CENTER – THE CLERK WILL RSVP FOR TOWNSHIP MEMBERS ATTENDING.

10. OTHER NEW BUSINESS

- A. **CERTIFICATE OF APPOINTMENT** – TREASURER CAROL WILLIAMS PRESENTED RAMONA NASTROM WITH A CERTIFICATE OF APPOINTMENT FOR THE TOWNSHIP POSITION OF DEPUTY TREASURER. RAMONA ACCEPTED THE APPOINTMENT. THE CLERK THEN GAVE RAMONA NASTROM THE OATH OF OFFICE.
- B. THE BOARD REQUESTED THAT THE CLERK SEND A LETTER OF APPRECIATION TO DALE SCHMITZ, ALLISON FOREMAN, FOR THE EXCELLENT ASSISTANCE HE PROVIDED TO JIM WHEN DEALING WITH ALLISON TRANSMISSION SHIFTING PROBLEMS IN THE TOWNSHIP'S '94 FORD L8000 PLOW TRUCK.

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS RECEIVED:

THANK YOU LETTER FROM THE ISANTI COUNTY HISTORICAL SOCIETY FOR 2019 DONATION.

12. OFFICERS BUSINESS

- A. **CLERK:** i) IS DEFERRED COMP A TOWNSHIP OPTION?
- B. **TREASURER:** NONE
- C. **SUPERVISORS:** NONE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM FRIDSTROM – NOTHING TO REPORT

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – JIM FRIDSTROM - NOTHING FOR TOWNSHIP

15. REPORT OF **THE NORTH TH 65 CORRIDOR COALITION** – JOHN – GAVE OUT A HANDOUT SHOWING THE AREAS ON NORTH HWY 65 WHERE MnDOT IS CONCENTRATING THEIR FOCUS. THE BOARD HAS AGREED TO CONTINUE THE TOWNSHIP MEMBERSHIP AS LONG AS JOHN AGREES TO ATTEND THE MEETINGS.

